

Ocean View United Methodist Church

FACILITIES USE FEE SCHEDULE

	Non-Members	Church Family
<u>Weddings in Chapel:</u>		
Up to 10 people	\$ 50.00	N/C
10 to 75 people	\$ 75.00	N/C

<u>Weddings in Sanctuary:</u>	\$500.00	N/C
--------------------------------------	----------	-----

(This includes use of microphone for Minister only; additional sound and/or video requirements must be arranged and paid for through the Director of Music-- Please see "Greg Walker--Wedding Information" page.)

Arrangements with Minister and Director of Music must be made separately.

Partially <u>refundable</u> deposit	\$200.00	\$200.00
-------------------------------------	----------	----------

Reception or social function in Multi-Purpose Room:

Basic charge	\$300.00	\$100.00
Use of sound system	\$100.00	\$100.00
*Use of kitchen, for refreshment only	\$ 50.00	N/C
*Use of kitchen, by caterer or for cooking	\$200.00	\$100.00
Partially <u>refundable</u> deposit	\$225.00	\$225.00

*See kitchen policy

Not-for-Profit organizations will be charged \$75.00 for use of the MPR, without use of kitchen, for up to 100 persons. If additional service is needed, contact pastor or trustees.

GENERAL RULES FOR USE OF THE KITCHEN

1. Wash and dry all dishes, utensils, pots, pans, and silverware and put away in labeled cupboards/drawers.
2. Wipe down counter tops, stove, and sink. Empty sink strainers.
3. Sweep and mop floor. Equipment is found in closet located between the restrooms across from kitchen.
4. Take out trash and replace bags.
5. DO NOT leave food in the refrigerator that you have not made arrangements to use within the next two days. Please label food with contents, date, and owner.
6. Launder and promptly return any church table linens, wash cloths, and towels.
7. Any broken equipment needs to be replaced, or arrangements made to cover costs.

Greg Walker--Wedding Information

Basic Fee for Weddings Performed at Ocean View

Includes one wedding rehearsal and the ceremony.

\$250.00

(Extra charges apply for any extra rehearsals with soloists or instrumentalists.)

Fee for Soundman Only

Required for all weddings officiated by a non-OVUMC pastor.

\$200.00

Fee for Weddings Performed at Other Churches

\$325.00 in the Southport/Oak Island area.

(If a piano is not available and I need to bring my own equipment, there will be an additional charge.)

Information for Use of the Ocean View Sanctuary:

The only furniture items that can be moved without assistance from the hired soundman are the altar table and plant stands. Pulpits have microphones connected through the floor that must be disconnected by our A/V tech.

Musical instruments, microphones, etc., are not to be moved under any circumstances. If a microphone is needed in the stage area in addition to the pastor's lapel mic, or if you need cd's or videos played, an OVUMC soundman must be hired for your event.

For use of the piano: If you have hired a soundman, he will take care of unlocking the piano for you. This is for the piano only; a singing microphone will require a soundman.

If Greg Walker is hired as the musician for your event, most sound issues can be covered by Greg and will not require an additional soundman.

Songs to be Chosen

Prelude: I normally play for 20 - 30 minutes prior to the service. You may choose this music, or I will play standard wedding music.

Processional: The most used song is “Trumpet Voluntary.” This can be played while everyone except the bride enters.

Bridal March: Typically the “Bridal Chorus,” but can be anything you want.

Lighting of the Unity Candles: This is a good place for a vocal solo, but not necessary. If you want, I can just play softly while the candles are lit.

Recessional: Typically the “Wedding March,” but can be anything you want.

Greg Walker--Director of Music
Ocean View United Methodist Church
910.278.5973 ext.115 910.232.3651 (mobile)
ovumcmusic@gmail.com

Ocean View United Methodist Church
Custodial Fees

Basic Fees for clean-up after scheduled event:

Sanctuary <u>or</u> Chapel	\$ 50.00
Multipurpose Room Only (May Include Large Kitchen)	\$100.00
Use of Any Two Rooms for a Single Event	\$100.00

(Extra charges may apply at the discretion of the acting custodian, depending on details of event.)

Church Office: 910.278.5973
ovchurchoffice@gmail.com